***MISASA 2017 AGM Meeting Agenda***

**Notice:**

Set in terms of the Constitution by notification posted on the MISASA website on 15 May 2017

**Date:** 17th June 2017        **Time:** 4 pm       **Venue:** Kroon Airfield, near Brits

**Chairman:** John Boucher     **Vice –Chairman:** Donald Hicks

The Chairman and Vice-Chairman are unable to attend and Rowena Kraidy has been appointed as the Acting Chairperson for the duration of the meeting.

**Committee:** Brett Hickman, Rowena Kraidy, Deon Kraidy, Nico Willemse, Marius Nel, Mervyn Reynolds,

Louis Jordaan, Byron Lutzke, Freddy Niehaus, Alan Mackenzie and Thelma Roberts-Boucher

***Proxies***

Call for the submission of any proxies to the Acting Chairperson.

***Call to order***

* Welcome
* Attendance Register and Apologies
* Presentation, review, acceptance and signature of the 2016 AGM Minutes
* Presentation of the 2016 Chairman’s Report
	+ Presentation, review, acceptance and signature of the 2016 Annual Financial Statements

**Portfolio Reports and Appointment of Office Bearers**

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| --- | --- |
| Chairman, Facebook & Newsletters | ***John Boucher*** |
| Vice-Chairman | ***Donald Hicks*** |
| Competitions | ***Mervyn Reynolds*** |
| Development | ***Louis Jordaan*** |
| PRO: Events & Calendar | ***Byron Lutzke*** |
| PRO: Advertising & Marketing | ***Freddy Niehaus*** |
| Publications: Magazine & Website Editor | ***Alan Mackenzie*** |
| Safety & Accidents | **Deon Kraidy** |
| Technical, MOP & ARO | ***Rowena Kraidy*** |
| Training & Licencing | ***Nico Willemse******Marius Nel*** |
| Treasurer & Finances | ***Brett Hickman*** |
| Membership Administration & Internal PRO | ***Thelma Roberts-Boucher*** |

* Presentation of portfolio reports as posted, in terms of the Constitution, on the MISASA website.
* Portfolio Reports: Q&A
* Resignation of office bearers
* Committee nominations
	+ Byron Lutzke, Freddy Niehaus and Alan Mackenzie are not standing for reelection.
	+ The remainder of the Committee offer themselves for reappointment.
* Appointment of the 2017/2018 Committee
* Competitions
* Development
* Pro: Events & Calendar
* Pro: Advertising & Marketing
* Social Media & Membership: Facebook & Newsletters
* Publications: Magazine & Website Editor
* Safety & Accidents
* Technical, MOP & ARO
* Training & Licencing
* Treasurer & Finances
* Members without Portfolio
* Nomination and appointment by the Committee of the 2017/2018 Chairman
* Nomination and appointment by the Chairman of the Vice – Chairman

***Order of Business***

• Proposals and finalization of the 2017/2018 fees.

• Proposal of General Matters of relevance to MISASA Members.

- Yearbook Matters

* Format finalisation: Portrait vs Landscape Yearbook Format. - You can vote online pre meeting (ie vote now) see below.
* Cover Content finalisation: People vs Planes. - You can vote online pre meeting (ie vote now) see below.
* Pre-meeting votes by members online will be taken into consideration.

**Closure**

**Notes**

1. An Ordinary Member is entitled to appoint another Ordinary Member as his proxy to attend, speak and vote in his stead.
2. Proxy forms appointing a proxy must be filed with the Chairman or Treasurer before the meeting begins.
3. The vote of an Ordinary Member whose subscription is in arrears will not be taken into account.