



Dear Parents and Pupils,

A very warm welcome to our New Year 2021.

We have all had a difficult start to our new year, believing for one, that we would ease into a more controlled COVID pandemic. How wrong could we have been!

To top this, our COVID level was reduced back to 3, once again bringing about a massive economic strain to all South Africans. The Department of Education added to this with our timelines on returning to school.

Between juggling your own jobs, children's school work and surviving a pandemic, times are tough for all parents with everyone's mental health taking a beating. Parents, I thank you for your supportive input, you are all doing an amazing and great job at managing each day.

We welcomed your children back to school today. Emotional for me, yes. They have grown, incredibly chatty and hearing and seeing them in the classrooms is just a delight.

We know our pupils are safe, stringent protocols are in place and they are dearly loved and cared for.

We have high expectations for this 1<sup>st</sup> term, we know that each young person will give of their best.

I welcome all our excellent Wendon Staff. Thank you for your continued support, it is so appreciated. Let 2021 be an outstanding year of laughter and good health.

A special warm welcome to all our 'brand new' pupils and families.

May your time at Wendon Academy be a happy one.

Our new pupils for this year are as follows:

**High School**

Grade 8

Mishka Cooper

Grade 9

Sibusisiwe Maema

Our special thoughts are with you as you commence your first day with us.

**Our theme for the year:-**

EVERYONE IS SOMEBODY

GIVE A GIFT

The gift of **Work**

The gift of **Money**

The gift of **Friends**

The gift of **Learning**

The gift of **Family**

The gift of **Laughter**

The gift of **Dreams**

The gift of **Giving**

The gift of **Gratitude**

The gift of **a Day**

The gift of **Working through problems**

The gift of **Love**

Our teachers and staff are:

**Mrs Hicks**

**Managing Director – 083 626 6923**

### PRIMARY SCHOOL

**Intermediate Class & Art** Mrs McPherson

**Senior Class** Mrs Smith, HOD Primary School

### HIGH SCHOOL

**Grade 8** Ms Horn

**Grade 11** Mrs Cross

**Workshop & Sport**

Mr Kilroe-Smith (Captain)

**Class Assistant**

Mrs Mozirandi

**Grade 9** Mrs Dinkele

**Grade 12** Mrs Freeman

**Secretary/Librarian**

Mrs Laskey

**Housekeeping**

Ms F Duma & Ms S Duma

**Grade 10** Mrs Gooding, Senior HOD High School

**Computers** Mrs Dinkele

**Financial Secretary** Mrs Lockyer

**Caretaker & Sport** Mr Clarence Mozirandi

### SCHOOL HOURS:

School hours are as follows for ALL our children:-

Primary School      Monday – Thursday      07h45 – 13h20  
Friday      07h45 – 12h10

High School      Monday – Thursday      07h45 – 13h30  
Friday      07h45 – 12h10



**No children will be allowed to leave the classroom on Friday before 12h10.**

**No aftercare facilities are available at Wendon.**

## **NB!!!!** Parents Information Letter

We have sent a **Parents Information Letter home today** from your class teacher, highlighting information about what your child will cover for this year. Should you wish to address any queries that you may have for the teacher, please send a note in your child's homework book.

## The Eagle's Nest



"The Eagle's Nest" Newsletter will be sent out each week on a Tuesday. A huge amount of effort goes into this informative newsletter. The newsletter will inform each family as to what is taking place at school. Please take the time to read through it and place it on your fridge for reference. It will certainly assist you when planning ahead and allowing your child to be prepared for what will be happening at school. If you would like to receive The Eagle's Nest electronically, please fill in the slip at the end of the newsletter. For our "old" parents we will continue to email through to you – if your e-mail has changed, please fill in the slip.

## Medication

Unless prior authorization is given, we are not in a position to administer any medication, we do however have Panado for headaches etc. Please could you fill in the tear off slip if your child is **NOT** allowed Panado.



### CELLPHONES / IPODS / ELECTRONIC GADGETS

Due to the continuing problems incurred by the use of cellphones and theft, **NO CELLPHONES are allowed at school**. Parents may phone the school to forward messages and pupils have access to the telephone at school for emergencies. Please support us on this ruling.



**If a child is caught with his / her cellphone / iPod or any electronic gadget, it will be confiscated and kept locked away until the end of the term if NO letter has been sent to the school from the parents / guardians.**  
**No exceptions will be made to this rule!**

## OPEN DOOR POLICY – MRS HICKS

Please feel free to phone or arrange a time if you have any concerns regarding your child. In the event of an emergency, these are direct contact numbers. Cell: **083 626 6923** Home: **031 – 262 4719** ( Mrs Hicks )

**EVENTS TO REMEMBER & TERM DATES:** These will be in the Newsletter each week. Please refer to the weekly Newsletter for any updates. Please find term dates at the end of the newsletter.

## DROPPING OFF / COLLECTION OF CHILDREN:

- Please drop and collect your child in Wendover Road before and after school.
- Captain (Mr Kilroe-Smith) will monitor the arrival of pupils from 06h40. Captain & a teacher on duty will take your child's temperature and sanitize at the entrance of the school property. No parent is to drive off until you receive a thumbs up from Captain or the teacher on duty. We ask that you please drive with caution.
- At 07h45 the school bell goes for class.
- If you are running late please drop your child at the bottom gate, which will only be locked at 08h00.
- **No child must be dropped off or collected at the top gate.** ( unless by prior arrangement ). High Wycombe Road is extremely busy and dangerous for any child to run across the road or on opening doors when leaving a parked car.
- **Please do not speed up or down Wendover Road.** Our children are crossing this road continuously. At times they may run across the road without looking which could have fatal consequences. **SOME OF OUR PARENTS BELIEVE THEY ARE ON A RACE TRACK!!**
- **Please DO NOT do U-turns on the road, cones have been placed on the road to prevent this happening.** Proceed down Wendover and turn or proceed to the end of the road, turn left to join up onto Pitlochry Road.
- Please discourage children from running over to your car to chat. Once dropped off, they must proceed into the school property.
- A teacher will be present at the gate in the afternoon to supervise our children going home.
- **NB!!! PARENTS, IF YOU HAVE NOT COLLECTED YOUR CHILDREN FROM SCHOOL BY 14H15 ON MONDAY TO THURSDAY OR 12H30 ON A FRIDAY, THEY WILL BE BROUGHT INSIDE THE SCHOOL PROPERTY AND THEN NEED TO BE COLLECTED FROM THE TOP GATE. Please phone the school if you have a problem.**
- NO TEACHER will be on the premises after 15H00 Monday to Thursday and 13h30 on a Friday. If you are running late, please contact the school in order to inform us of the situation. Your child will receive your message.
- **Parents, it is important to arrive at school on time. Our children become anxious if they are late continuously and it disrupts the class. Children arriving late continuously will have to deal with the consequences set down in the Code of Conduct. This causes distress for your children who are powerless to correct their late arrival at school. THANK YOU FOR YOUR UNDERSTANDING!**

## PLAYGROUND

See Health Protocols for further information.

Two teachers will always be present on the fields during break times to resolve issues if necessary.

We have two breaks, the first break is from 10h10 to 10h30 and the second break is from 12h00 to 12h20. Please send healthy snacks and plenty of fluid to drink in this heat. No fizzy drinks please.

## SCHOOL UNIFORM

Please adhere to the school uniform. If you do not have a copy of the Uniform requirements, please contact Mrs Laskey and she will be happy to give you one. It is imperative that our pupils take pride in wearing the Wendon Academy Uniform. No exceptions will be made for the wearing of incorrect uniform. The compulsory Wendon Academy school bags (R290) / sports bags (R130) need to be used. If you require these bags, please speak to Mrs Laskey.

## TRACKSUITS

**PRIMARY SCHOOL:** Summer uniform. For cooler days, a jersey and tracksuit top may be worn. Please no full tracksuits in summer.

Winter: Full tracksuits can be worn or long black trousers together with the tracksuit top and jersey for the boys. Girls may wear the full tracksuit or their skirt and tracksuit top and jersey. The children have an option of wearing the V-necked jersey beneath the tracksuit top for additional warmth.

**HIGH SCHOOL – GRADE 8/9/10/11 & 12:** The tracksuit may only be worn for sport if needed. If cold, the seniors have a V-necked jersey and blazer to wear, NO tracksuit tops may be worn to school. On arrival at school, blazers are to be worn ONLY – jerseys may be worn under the blazer.

***NB!! Tracksuits are available from Gem Schoolwear***

## HAIR STYLES / CUTS

Please make sure that your child arrives at school with appropriate and acceptable hair styles. Inappropriate hairstyles include any type of dyed hair colour, hair cuts - ridges / steps/ shaved lines / (half) braided. These designs are not acceptable as per the Code of Conduct and that has been signed and accepted by each parent. If your child is to be sent home, it will be at your cost to correct their hairstyle before being allowed back to school.

Please see a sample of an acceptable boys' haircut below.

### SCHOOL BADGES ( R25 each from Mrs Lockyer )

#### PRIMARY SCHOOL

: Badges required on all shirts and blouses **only**.

#### HIGH SCHOOL:

Badges required on all stiff collared short sleeved shirts which can be worn in summer and winter and school blazer.

**If you have not bought badges for the uniform, please do so urgently.**

### SPORT / P.E KIT

See Health Protocols. Should this change you will be notified.

Each class teacher will take their children to the bottom field to have some form of exercise with social distancing a priority. Masks or buffs will be worn.

Individual classes may swim with their teacher. Days will be advised

### TROPHIES

All floating trophies that were awarded to pupils in 2020, need to be returned to school by Friday 5<sup>th</sup> February 2021. Congratulations once again to all our worthy achievers for 2020.

### ART



Please send in an old and large T-Shirt for Art. Our aprons just don't seem to do the job. Wendon Academy does not have a techni-coloured school uniform – so send in those T-Shirts please! The bigger the T-shirt the better!! **To those who have not yet paid their R700 Art and Practical levy for the year, please do so as soon as possible.** This can be paid directly into the school account along with the school fees.

### COOKING

Please send in an 'apron' for your child to become our Wendon chef of the year 2021 close your eyes when you see the uniform if no apron has been supplied.

### HOMEWORK DIARY

This is not only used for homework but for the parents to communicate with the class teacher whenever necessary. If needing to see the teachers at any time, please write a note and you will receive an appointment date and time.

### MY SCHOOL CARD

**A simple way to raise funds for the school without costing us a cent – Its MONEY for JAM!!!. We will forward an application form to each parent next week, in the hopes of securing support in this fundraising endeavor.**

**use your card**  
at our partner outlets

WOOLWORTHS

Toys R Us

Waltons

ENGEN

ALTECH  
NETSTAR

MySchool  
Travel

kalahari.com

megamobi  
designed for you

Quick  
SHOP

power24.co.za

## Calendar of Events

As we have had to change our Calendar of Events, we will send it out once corrected.

### February

Wednesday 3 <sup>rd</sup>	Start Term 1	
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### March

Monday 15 <sup>th</sup> & Tuesday 16 <sup>th</sup>	Grade 12 Leadership Camp	
Thursday 18 <sup>th</sup>	End of Term 1	

**Please check the newsletter weekly for any changes to the calendar**

School fees are due now. Thank you

## New Contact Details

Have any of your details changed since 2020?? Please send in your new particulars for our records, on the slip below.

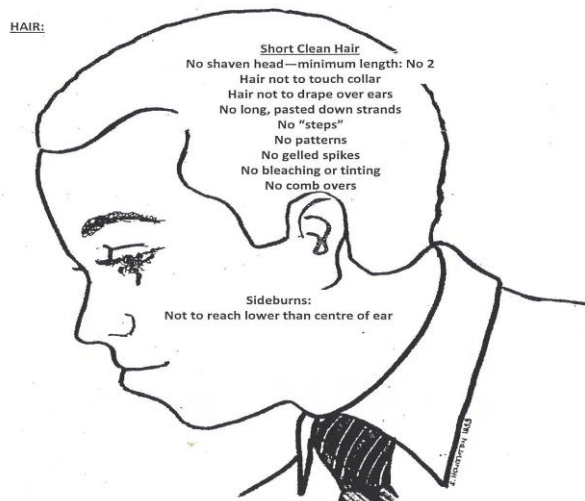
To our Wendon families, have a successful and exciting year ahead with us.

Special regards

**Mrs Wendy Hicks**  
**Managing Director**

*“I am not what has happened to me. I am what I choose to become” – Carl Jung*

Sample of an acceptable boys' haircut



### NEW CONTACT DETAILS

Name: \_\_\_\_\_

Tel ( w ) \_\_\_\_\_

Tel ( h ) \_\_\_\_\_

Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Address: (Physical)

\_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Address: (Postal) \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_



## **MEDICATION**

Name of Pupil: \_\_\_\_\_ Grade: \_\_\_\_\_

☐ Under no circumstances is my child allowed to be administered a Panado at school

Name of Parent / Guardian: \_\_\_\_\_ Signature: \_\_\_\_\_

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## **EMAIL – NEWSLETTER**

I would like to receive the Wendon Newsletter electronically every week.

Name of Learner: \_\_\_\_\_ Grade: \_\_\_\_\_

Email Address: \_\_\_\_\_

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## **CELL PHONE POLICY**

Name of Learner: \_\_\_\_\_ Grade: \_\_\_\_\_

I have read the Cell Phone Policy and I am aware that there are NO cell phones allowed at school.

Signature of Pupil: \_\_\_\_\_ Signature of Parent: \_\_\_\_\_

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## **MY SCHOOL CARD**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Please could you send me a form to complete. Signature: \_\_\_\_\_

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## **HEALTH AND HYGIENE REGULATIONS**

### **Transport, Private or Public Transport: -**

#### **NB Children to stay at home should they complain of feeling sick.**

1. Private vehicles. Please abide by the Level 3 rules of Covid-19 regarding passengers in a car. Sanitation of your vehicle is a mandatory requirement and masks are to be worn at all times.
2. Public Transport. Please ensure that the above rules are in place before allowing your child to enter the vehicle. Social distancing is also mandatory as well as wearing masks.
3. Should your child not feel well, parents need to make arrangements with a relative etc. to collect your child if they use public transport. **No sick child will be kept at school.**
4. **Should a child start to feel unwell during the day, he/she will be reassured and made comfortable in the hall away from other children or staff. The parent will be phoned immediately to collect their child.**

## **Before entering Wendon Academy: - Masks or Buffs are compulsory**

**NO PUPIL WILL BE ALLOWED ONTO THE SCHOOL PROPERTY IF THEY PRESENT WITH TEMPERATURES, FLU SYMPTOMS, COUGHING, CONTINUAL SINUSITIS OR DIARRHOEA**

1. All pupils before entering the Wendon Academy property, must sanitize their stationery, books, Wendon school bags, lunchboxes and shoes at home.
2. All pupils are to arrive at school in summer school uniform
3. Shoes are to be sanitized before coming to school each day.
4. Girls hair styles are to be neat and tidy.
5. Boys hair styles are to be kept short as per the school rules.
6. **Each pupil must arrive at school with a hand sanitizer which will be kept on their desks in class. Replacement bottles will be required on request by their grade teacher.**

## **Entering the school premises: - Masks or Buffs are to be worn at all times**

1. **COMPULSORY - All pupils must wear a face mask which is to be worn over the nose and mouth.** The mask worn daily must be washed each afternoon at home. These are a three-layered mask as required. Visor Face Shield are available on request. As some of our children have sensory problems, we will need to see which item can be tolerated.
2. Each pupil will be sanitized at the gate on arrival at school by a staff member.
3. The temperature of each pupil will be taken near the wrist area with a thermal thermometer which does not touch the child. The temperature will be recorded on a spread sheet for daily reference. We ask that the parents await our 'thumbs up' before driving off.
4. Social distancing will be enforced and explained at the gate. **No hugging, hand shaking elbow bumping or other contact is allowed.**
5. Before the school day starts, chairs already sanitized will be spaced 1.2 metres apart for your child to sit on before school starts. The chairs will have names on them. Their school bags will be placed under their own chair. No pupil will be allowed to mingle or sit on another chair. Should it rain, the children will go into their own classrooms and not congregate in the hall.
6. A teacher will be on duty.

## **Going into the classroom for the start of the day: - Masks, Buffs are compulsory**

1. The school will be sanitized daily before the pupils enter the school. Throughout the day, door handles, toilets and surfaces will be cleaned with disinfectant.
2. Each Grade is to enter their own classroom and not walk through the school building. Hands will be sprayed by the teacher on entering.
3. Cleaning of hands will be checked and encouraged continuously.
4. The desks and chairs in the classrooms will be cleaned every day with sanitizer.
5. The desks will be 1 metre apart accommodating social distancing.
6. All school bags will be kept under the pupil's chair and not outside the doors.
7. Each pupil will have their own sanitizer on their desk. After each lesson they will be told to sanitize before working in a new book.
8. The Teacher will have a sanitizer on his/her desk.
9. **No stationery may be exchanged between pupils and their books must be kept in their own desks at all times.**
10. The teacher will adhere to strict protocols when marking books and helping the pupils.
11. In the High School for subject teaching, the Teachers will move from classroom to classroom and not the pupils. Standing in the passages will not guarantee social distancing. Should they move to

Art, Computer and Woodwork lessons, they will walk outside the school building allowing for social distancing.

### **Visiting the toilets: - Masks or Buffs compulsory**

1. Our pupils will be given set rules on using the toilets. **ONLY 1 or 2 pupils may use the toilets at any given time. Correct washing of hands will be imperative. Hands will be sanitized once returning from the toilet by the teacher in the classroom.**
2. **The ablution facilities will be cleaned continuously during the day.**

### **Breaks: - Hands need to be washed and sanitized before going out to lunch**

1. The pupils will sit on the same chair as before school and enjoy their break time respecting social distancing during this time. Masks will be worn after eating.
2. **No lunches may be shared.**
3. **A Teacher will be on duty at all times.**
4. On returning to the classroom, hands will be sanitized.

### **Computers, Cooking, Art and Woodwork: - Masks or Buffs compulsory**

1. Strict protocols will be adhered to when pupils go to these classrooms.
2. All areas will be cleaned and sanitized. Tools to be used in woodwork will be sanitized before use.
3. All kitchen utensils etc. will be washed before use and after cooking in an antibacterial soap.

### **Sport: - All sport will be cancelled until further notice**

1. Each class teacher will take their children to the bottom field to have some form of exercise with social distancing a priority. Masks or buffs will be worn.
2. Individual classes may swim with their teacher. Days will be advised

### **Calendar of events: - All events are cancelled at this stage until further notice.**

No risks will be taken even though our pupils will be so disappointed.

### **End of the school day: - Hands will be sanitized on leaving the classroom**

1. The pupils will respect social distancing when walking down to the gate and masks or buffs are to be worn.
2. No pushing and running to the car will be allowed.
3. Teachers will be on duty to maintain good and safe behaviour.

**All homework books, stationery and school bags must be sanitized before returning to school for the next day.**