



Dear Parents and Pupils,

**Welcome to 2019 with our yearly theme being: -**

Wendon is a happy family and we are excited about all the possibilities that lie ahead of us this year. We choose to look at the incredible opportunities which we can embrace with each individual young person.

Our children who enter Wendon have a unique beauty and gift inside of them. This we endeavor to find and bring out, resulting in confidence and self respect of themselves.

A special warm welcome to all our 'brand new' Pupils and families.

May your time at Wendon Academy be a happy one.

Our new pupils for this year are as follows:

<b>Primary School</b>	Junior Class/Grade 3	Luke Reynolds James Rothwell Cameron Whiteford
	Junior Class/Grade 4	Nothando Mkhize
	Intermediate Class/Grade 5	Sonti Nikeo
	Senior Class/Grade 6	Khulakahle Khumalo Wyatt Room
	Senior Class/Grade 7	Yandani Shabalala
<b>High School</b>	Grade 8	Abdullah Amod Zamokuhle Makhanya
	Grade 9	Bjorn Kruger Kyle Ackerman
	Grade 11	Bathandwa Shabalala

Our special thoughts are with you as you commence your first day with us.

Our teachers and staff are:

**Mrs W Hicks**

**Managing Director - 083 626 6923**

### PRIMARY SCHOOL

<b>Junior Class &amp; Art:</b> Mrs McPherson	<b>Intermediate Class &amp; Sport:</b> Ms Horn	<b>Grade 7:</b> Mrs Smith, HOD Primary School
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### HIGH SCHOOL

<b>Grade 8:</b> Mrs Cross	<b>Grade 9:</b> Mrs Price	<b>Grade 10:</b> Mrs Gooding, Senior HOD High School
<b>Grade 11:</b> Mr Didlick	<b>Grade 12:</b> Mrs Freeman	<b>Computers:</b> Mrs Price
<b>Workshop &amp; Sports:</b> Mr Kilroe-Smith (Captain)	<b>Secretary/Librarian:</b> Mrs Laskey	<b>Financial Secretary:</b> Mrs Lockyer
<b>Class Assistant:</b> Mrs Mozirandi	<b>Housekeeping:</b> Ms Favourite Duma	<b>Caretaker &amp; Sport:</b> Mr Clarence Mozirandi

**DO  
 MORE  
 OF  
 WHAT  
 MAKES  
 YOU  
 HAPPY**

## PAYMENT OF SCHOOL FEES – URGENT NOTIFICATION

### **URGENT - SCHOOL FEES FOR JANUARY ARE OVERDUE IF NOT PAID TO DATE**

**NB:** As per the information letter attached to the school fee structure the school has a **ZERO TOLERANCE** for non-payment of fees. Parents, do not embarrass your child by allowing them to be suspended due to non-payment of school fees.

Due to safety precautions as well as the excessive bank charges – PLEASE REFRAIN FROM DEPOSITING CASH INTO WENDON ACADEMY'S ACCOUNT. In addition we will not accept large sums of cash on the school property – it is not safe. The cost of the cash deposit fee will be for your account. We are going to be very strict in this regard. Thank you for your understanding. If you have any concerns with the above, please contact the school. If you have misplaced our new school fee structure, please request a copy from Mrs Lockyer our Financial Secretary.

### **SCHOOL HOURS:**

School hours are as follows for ALL our children:-

Primary School	Monday – Thursday	07h45 – 13h20
	Friday	07h45 – 12h10
High School	Monday – Thursday	07h45 – 13h30
	Friday	07h45 – 12h10

**No children will be allowed to leave the classroom on Friday before 12h10.  
No aftercare facilities are available at Wendon.**

## **NB!!!!** Parents Information Evening

Please do not forget our **Parents Information Evening on Wednesday 16<sup>th</sup> January at 18h15 (6.15pm)** for the Primary School and the High School. Parents, please park on the bottom field. For all our new parents, it is an evening where you will meet your class teacher, be given information about what your child will cover for this year as well as an opportunity to address any queries that you may have for the teacher.



For the High School Parents, please make your way up to your child's classroom where you will be directed to the relevant Grade. For the Primary School, please make your way up to the Hall to be addressed by Mrs Smith. Thereafter, you will be taken through to the individual classrooms.

## Medication

Unless prior authorization is given, we are not in a position to administer any medication, we do however have Panado for headaches etc. Please could you fill in the tear off slip if your child is **NOT** allowed Panado.



### CELLPHONES / IPODS / ELECTRONIC GADGETS

Due to the continuing problems incurred by the use of cellphones and theft, **NO CELLPHONES are allowed at school**. Parents may phone the school to forward messages and pupils have access to the telephone at school for emergencies. Please support us on this ruling.

**If a child is caught with his / her cellphone / iPod or any electronic gadget, it will be confiscated and kept locked away until the end of the term if NO letter has been sent to the school from the parents / guardians.**

**No exceptions will be made to this rule!**

### OPEN DOOR POLICY – MRS HICKS

Please feel free to phone or arrange a time if you have any concerns regarding your child. In the event of an emergency, these are direct contact numbers. Cell: **083 626 6923** Home: **031 – 262 4719** ( Mrs Hicks )

**EVENTS TO REMEMBER & TERM DATES:** These will be in the Newsletter each week. Please refer to the weekly Newsletter for any updates. Please find term dates at the end of the newsletter.

## DROPPING OFF / COLLECTION OF CHILDREN:

- Please drop and collect your child in Wendover Road before and after school.
- Captain (Mr Kilroe-Smith) will monitor the arrival of pupils from 06h40. Captain is there to greet the parents and children. We ask that you please drive with caution.
- At 07h45 the school bell goes for class.
- If you are running late please drop your child at the bottom gate, which will only be locked at 08h00.
- **No child must be dropped off or collected at the top gate.** ( unless by prior arrangement ). High Wycombe Road is extremely busy and dangerous for any child to run across the road or on opening doors when leaving a parked car.
- **Please do not speed up or down Wendover Road.** Our children are crossing this road continuously. At times they may run across the road without looking which could have fatal consequences. **SOME OF OUR PARENTS BELIEVE THEY ARE ON A RACE TRACK!!**
- **Please DO NOT do U-turns on the road, cones have been placed on the road to prevent this happening.** Proceed down Wendover and turn or proceed to the end of the road, turn left to join up onto Pitlochry Road.
- Please discourage children from running over to your car to chat. Once dropped off, they must proceed into the school property.
- A teacher will be present at the gate in the afternoon to supervise our children going home.
- **NB!!! PARENTS, IF YOU HAVE NOT COLLECTED YOUR CHILDREN FROM SCHOOL BY 14H15 ON MONDAY TO THURSDAY OR 12H30 ON A FRIDAY, THEY WILL BE BROUGHT INSIDE THE SCHOOL PROPERTY AND THEN NEED TO BE COLLECTED FROM THE TOP GATE. Please phone the school if you have a problem.**
- NO TEACHER will be on the premises after 15H00 Monday to Thursday and 13h30 on a Friday. If you are running late, please contact the school in order to inform us of the situation. Your child will receive your message.
- **Parents, it is important to arrive at school on time. Our children become anxious if they are late continuously and it disrupts the class. Children arriving late continuously will have to deal with the consequences set down in the Code of Conduct. This causes distress for your children who are powerless to correct their late arrival at school. THANK YOU FOR YOUR UNDERSTANDING!**

## PLAYGROUND

Two teachers will always be present on the fields during break times to resolve issues if necessary.

We have two breaks, the first break is from 10h10 to 10h30 and the second break is from 12h00 to 12h20. Please send healthy snacks and plenty of fluid to drink in this heat. No fizzy drinks please.

## SCHOOL UNIFORM

Please adhere to the school uniform. If you do not have a copy of the Uniform requirements, please contact Mrs Laskey and she will be happy to give you one. It is imperative that our pupils take pride in wearing the Wendon Academy Uniform. No exceptions will be made for the wearing of incorrect uniform. The compulsory Wendon Academy school bags (R280) / sports bags (R120) need to be used. If you require these bags, please speak to Mrs Laskey.

## TRACKSUITS

**PRIMARY SCHOOL:** Full tracksuits or tracksuit tops may be worn on cold days. The children have an option of wearing the V-necked jersey beneath the tracksuit top for additional warmth.

Winter: Full tracksuits can be worn or long black trousers together with the tracksuit top / jersey for the boys. Girls may wear the full tracksuit or their skirt and tracksuit top / jersey.

**HIGH SCHOOL – GRADE 8/9/10/11 & 12:** The tracksuit may only be worn for sport if needed. If cold, the seniors have a V-necked jersey and blazer to wear, NO tracksuit tops may be worn to school. On arrival at school, blazers are to be worn ONLY – no jerseys please.

***NB!! Tracksuits are available from Gem Schoolwear***

## HAIR STYLES / CUTS

Please make sure that your child arrives at school with appropriate and acceptable hair styles. Inappropriate hairstyles include any type of dyed hair colour, hair cuts - ridges / steps/ shaved lines / (half) braided. These designs are not acceptable as per the Code of Conduct and that has been signed and accepted by each parent. If your child is to be sent home, it will be at your cost to correct their hairstyle before being allowed back to school.

Please see a sample of an acceptable boys' haircut at the end of the newsletter.

## SCHOOL BADGES ( R25 each from Mrs Lockyer )

**PRIMARY SCHOOL** : Badges required on all shirts and blouses **only**.

**HIGH SCHOOL:** Badges required on all short sleeved shirts and school blazer.

**If you have not bought badges for the uniform, please do so urgently.**

## SPORT / P.E KIT

**DAYS: PRIMARY SCHOOL – TUESDAYS AND THURSDAYS**  
**HIGH SCHOOL - GRADE 8 / 9 / 10 /11&12 – WEDNESDAYS**

Please ensure that **school** swimming costumes, latex swimming caps (colour according to their house) towels and PE Kit are sent to school on these abovementioned days. Primary School are to wear the green floppy hat on the uniform list. **Each child will be allocated to a school house and a list will be sent on Friday of their house colours for latex swimming caps to be purchased.** Sport is included in our curriculum and very much part of teaching your child teambuilding and sportsmanship. This time is utilized to improve gross motor co-ordination which is very much part of areas of concern, in most of our children. At times it is too easy for the children to want to sit out of this very important activity. Please assist us in this matter.

## TROPHIES

All floating trophies that were awarded to pupils in 2018, need to be returned to school by Friday 25<sup>th</sup> January 2019. Congratulations once again to all our worthy achievers for 2018.

## ART



Please send in an old and large T-Shirt for Art. Our aprons just don't seem to do the job. Wendon Academy does not have a techni-coloured school uniform – so send in those T-Shirts please! The bigger the T-shirt the better!! **To those who have not yet paid their R600 Art and Practical levy for the year, please do so as soon as possible.** This can be paid directly into the school account along with the school fees.

## COOKING

Please send in an 'apron' for your child to become our Wendon chef of the year..... close your eyes when you see the uniform if no apron has been supplied.

## HOMEWORK DIARY

This is not only used for homework but for the parents to communicate with the class teacher whenever necessary. If needing to see the teachers at any time, please write a note and you will receive an appointment date and time.

## MAGAZINES

Your class teacher is always looking for old magazines!! If you are throwing them away – please throw them our way. We would love them!

# Flowers in the Foyer

Each year we respectfully request a donation of flowers for our school foyer on a weekly basis. At the most, it usually equates to one donation per family per year, at times perhaps two donations. If you would like to assist, please complete the reply slip and return to school. THANK YOU !!

**NB:** Plants from your garden – Are you thinning out your garden? Please send plants our way, we have a huge garden to fill.

# Calendar of Events

## January

Wednesday 9 <sup>th</sup>	<b>Start of Term 1</b>	Bell rings at 7.45
Wednesday 16 <sup>th</sup>	Parents Information Evening Primary School High School	18h15 Meeting in the hall Meeting in individual Grade Classrooms

## February

Wednesday 7 <sup>th</sup>	Valentines Day – Baker Day PS Fundraiser	
Friday 15 <sup>th</sup>	Valentines Braai – Dress Red & White	
Tuesday 26 <sup>th</sup>	Talking Drums	Info to follow

## March

Friday 1 <sup>st</sup>	Spell-a-thon	
Monday 4 <sup>th</sup> – Tuesday 5 <sup>th</sup>	Grade 12 Leadership Camp	
Monday 4 <sup>th</sup>	PS Parent Interviews	
Friday 8 <sup>th</sup>	Wendon Gala	
Monday 11 <sup>th</sup>	HS Parent evening	

Thursday 14 <sup>th</sup>	Civvies Day & Donut Day Grade 12 Fundraiser <b>End of term 1</b>	
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#### April

Tuesday 2 <sup>nd</sup>	<b>Start of Term 2</b>	
Tuesday 16 <sup>th</sup>	Educate & Fascinate	
Friday 19 <sup>th</sup> to Monday 22 <sup>nd</sup>	Easter Holidays	Public Holiday
Friday 26 <sup>th</sup>	Chicken Mayo Rolls Grade 10 Fundraiser	
Monday 29 <sup>th</sup> to Tuesday 30 <sup>th</sup>	School Holiday	School Holiday

#### May

Wednesday 1 <sup>st</sup>	Workers Day	Public Holiday
Thursday 2 <sup>nd</sup> & Friday 3 <sup>rd</sup>	School Holiday	School Holiday
Friday 10 <sup>th</sup>	Mothers Day Assembly	
Monday 13 <sup>th</sup>	Grade 10, 11 & 12 Study Leave	
Tuesday 14 <sup>th</sup>	Grade 10, 11 & 12 Study Leave	
Wednesday 15 <sup>th</sup> to 24 <sup>th</sup>	Examinations and Tests	
Friday 31 <sup>st</sup>	Burger Day Grade 11 Fundraiser	

#### June

Monday 3 <sup>rd</sup>	PS Parent Interviews	
Tuesday 4 <sup>th</sup>	Prestige Photographs	
Friday 7 <sup>th</sup>	Athletics Day & Gr 12 & 9 Hot Dog Fundraiser	
Monday 10 <sup>th</sup>	HS Parent Interviews	
Thursday 13 <sup>th</sup>	<b>End of Term 2</b>	

#### July

Tuesday 9 <sup>th</sup>	<b>Start of Term 3</b>	
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#### August

Friday 2 <sup>nd</sup>	Gr8 Toasties Fundraiser	
Friday 9 <sup>th</sup>	National Women's Day	Public Holiday
Monday 19 <sup>th</sup> to Friday 23 <sup>rd</sup>	Gr10 to 12 Work Experience	
Saturday 24 <sup>th</sup>	Wendon Ball	

#### September

Tuesday 3 <sup>rd</sup>	PS Open Day	
Wednesday 4 <sup>th</sup>	HS Parent Interviews	
Friday 13 <sup>th</sup>	Art Expo	
Wednesday 18 <sup>th</sup>	Civvies Day <b>End of Term 3</b>	

#### October

Tuesday 1 <sup>st</sup>	<b>Start of Term 4</b>	
Friday 25 <sup>th</sup>	Gr12 Breakfast & Last walk	
Monday 28 <sup>th</sup> & Tuesday 28 <sup>th</sup>	Grade 10, 11 & 12 Study Leave	
Wednesday 30 <sup>th</sup> – 31 <sup>st</sup>	Exams & Tests & Assessments	

#### November

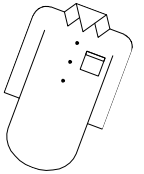
Friday 1 <sup>st</sup> – 8 <sup>th</sup>	Exams & Tests & Assessments	
Friday 22 <sup>nd</sup>	End of Year Braai & Civvies Day	
Tuesday 26 <sup>th</sup>	HS Prize Giving	

Wednesday 27 <sup>th</sup>	PS Prize Giving	
Thursday 28 <sup>th</sup>	<b>End of Term 4</b>	

**NB: Concert Dates to be advised**  
**Please check weekly newsletter for any changes to the calendar**

## Second Hand School Clothing

We have a small second hand uniform shop where you can buy school uniforms.  
If you would like to donate items of clothing that are now too small for your child,  
we would put the money towards fundraising. Thank you.



### New Contact Details

Have any of your details changed since 2018?? Please send in your new particulars for our records.

To our Wendon families, have a successful and exciting year ahead with us.

Kind regards

**Mrs Wendy Hicks**  
**Managing Director**

*“I am not what has happened to me. I am what I choose to become” – Carl Jung*